

ABCP Conditional Certification and Extended Leave Policies

Conditional Certification:

A CCP who fails to submit the completed recertification report with appropriate fee by the August 1st deadline and does not formally request an Extension or cannot fulfill the Extension requirements by the January 31st deadline, will be placed on “Conditional Certification” (formerly Probation) retroactively beginning January 1.

A perfusionist on Conditional Certification must apply to the ABCP for reinstatement before the next August 1st filing deadline. The petition statement must include:

- An explanation in writing of the reasons for not completing the recertification requirements (clinical activity) for the previous year.
- A completed recertification report for the current reporting year comprising 40 cases with the first 25 cases cardiopulmonary bypass (CPB) supervised and verified by a current CCP; and
- Payment of all normal Filing Fees, a \$75.00 Late Filing Fee and a Reinstatement Fee of \$75.00.

Extended Leave:

If unable to successfully complete the reinstatement requirements, the perfusionist may request “Extended Leave” status in writing prior to the August 1st deadline of the Conditional Certification year.

Extended leave gives the perfusionist placed on Conditional Certification for clinical inactivity an additional year to complete the following clinical requirements:

- An explanation in writing of the reasons for not completing the recertification requirements (clinical activity) for the previous year.
- A completed recertification report for the current reporting year comprising 40 cases with the first 25 cases supervised and verified by a current CCP: and
- Payment of all normal filing fees, a \$75.00 Late Filing Fee and a Reinstatement Fee of \$75.00.

If unable to satisfy the above requirements, reinstatement will be granted upon successful completion of the *Clinical Applications in Perfusion Examination (CAPE)* prior to the August 1st deadline of the Conditional Certification or Extended Leave year. **(No perfusionist may utilize this option in two consecutive recertification cycles.)**

If none of the above requirements are completed by the August 1st deadline of the Extended Leave year, it will be necessary to successfully complete all steps listed in the “Re-entry into the Certification Process” section of the *ABCP Booklet of Information*.

Professional Activity

Individuals on clinical activity Conditional Certification and Extended Leave are required to complete any *Professional Activity Report (PAR)* due during the period.